

TGS ADMINISTRATIVE TEAM MEETING
May 10, 2023 4:00 pm

All members were present, Richard Himbury and Rebecca McElfresh via zoom.

Kathy Babcock welcomed all and Rebecca offered an opening prayer.

The minutes were unanimously approved after two clarifications.

Rick Irvin gave his Treasurer's report:

Total Income for April was \$31,486 and Total Expenses were \$31,333 for Net of \$152. YTD Total Income was \$229,737 and Total Expenses were \$164,703 for Net Income of \$65,034. In 2022 Total Income was \$211,768 and Total Expenses were \$149,402 for Net Income of \$62,366. Our financial results continue to track nicely compared to last year. The undesignated cash position of the Church as of March 31, 2023 was \$253,722. This total of \$253,722 includes \$28,147 in Undesignated Memorials and \$65,959 reserved for Long Term Maintenance. Richard and Doug Syme moved and seconded to accept the report, which was unanimously approved.

There were two motions related to finance. The first was approving \$3500 in scholarships for our new choir director with the funds coming from undesignated memorials. The second was returning the \$4,131 in the Camp Scholarship reserve to Estate/Patio Sales. Both were approved.

Richard, speaking for the Finance Team, affirmed the Treasurer's report.

Dennis St. John, reporting for the Facilities Team noted the following:

- 1) A committee is formed with Jim Armstrong, Ron Kenebrew, Larry Worster, Randy and Dennis to review the existing audio-visual equipment needs; problems were listed, and several consultants were identified. Future contact work with consultants will happen in early summer. The potential budget for expenditure was estimated at around \$20,000.
- 2) John Kerfoot has been working with Ron Kenebrew to re-lamp the kitchen and several of the classrooms.
- 3) Janet Carter has joined the Facilities team; she has worked diligently to clean and organize various rooms. The Redman storage area was cleaned up to receive BSA equipment.

4) New entry doors were measured, and a proposal is expected.

5) A list of other items that need to be finished up this summer, IE, new tables and chairs, masonry and tile repair, HVAC contracts, etc. never seems to get shorter!

Discussing Old Business, Dennis gave an update on the progress of the SOAR project prioritizing committee:

The SOAR team met to discuss how to proceed with the Summary report of the February congregational meeting. 12 key areas were reviewed; 7 appeared to already being worked on by various groups; including Forum planning, an environmental justice proposal, repair or replacement of the AV equipment, enhanced communication both internal and external, lot development planning, and pursuing the hiring of a temporary 'Community Engagement Coordinator' in the fall. More details are to be presented to the administrative team prior to their August meeting.

Dennis also gave an update on the Boy Scout charters, which TGS Admin Team approved via email after insurance questions were answered satisfactorily:

Chartering of Troop 365 and pack 300 and re-chartering of Troop 301 is final; the process will need to be repeated in December. The troops met on May 8th for the first time with 42 boys in the Redman Room and a full committee meeting in the conference room. The facilities were appreciated! All equipment from the Methodist church will be moved to the Good Shepherd on Saturday, May 13th except for two 14-foot kayaks that will be stored off-site.

In New Business the Admin Team received an update from Penny Pestle on recent activity at the SFB. She noted that as of the last week of April the Bank had the highest number of households—450—since October 2020. The staff is optimistic about receiving a United Way Grant with results expected within the next week. In addition, a new rural outreach program, coordinated by Nathan Watts, has been initiated with the purchase of a truck and a 46' trailer. Outreach has started with successful attendance and results at a Resource Fair in Arivaca. In addition, a Job Fair is planned for May 15 with 20 organizations participating. And finally, a Friday Meals to Go service has started for anyone in the community.

Additional New Business involved a request from Connie Aglione and Mike Day for support and approval to proceed on an Environmental Justice Proposal that grew from their table discussion at the SOAR Workshop. Richard moved the Team approve their proceeding with a second from Doug. Connie and Mike will move forward with informing the congregation of the proposal and inviting participation in the research and development of the two main projects.

Further in New Business, Kathy reviewed the major teams and sub teams in TGS that should report regularly to the Admin Team. She will set up a rotation for their

reporting. Additional discussion centered on clarifying the role of the Pastoral Relations Committee, encouraging more involvement of that committee, and perhaps restructuring it so that each pastor has his/her own committee of three persons each.

The future of the church newsletter was also discussed. Mary Chapman is withdrawing from writing it after 20 years of dedicated service. A questionnaire has been created to assess the readership of the newsletter, which will help in decision making about the form communication should take within the church body.

Another person withdrawing from long and faithful service in coordinating the Taize service is Rosemary Stoltenberg. Decisions on continuing Taize and the newsletter were tabled.

Rebecca, in her report, recommended the book *Solito*, a moving immigration story of a 9-year-old boy. She has zoomed with the Care Group. She is working on the Common Ground Conference and the table for the General Synod conference. She will conduct several art classes via zoom this summer for spiritual enhancement, including one on Mandalas. She announced that the LGBTQ+ group, after much consideration of safety issues, will not participate in Green Valley in Pride Week this summer.

Randy Mayer, in his report, noted he has the contact information for the author of *Solito*, hoping he'll participate in Common Ground. Randy went to the Annual Meeting in El Paso this past month. He met with the UCC Immigration Collaborative and will be doing a workshop in July at the General Synod Conference. He has written an article for the American Waldensian newsletter and anticipates a visit in the coming week by a group of Waldensians. They will tour the border. In addition, he noted Paulo Naso, internationally known for his immigration work in Italy and Europe with the Waldensians, will present a forum at 9 a.m. on Sunday May 21. He explained the hiring of Mengda Jiang as music director, noting that she needs to attend a visa-related workshop in order to work in this country.

The meeting concluded with prayer by Randy.

The next meeting will be Wednesday June 14 at 3:00 p.m.

Respectfully submitted by,

SuEllen Shaw, Secretary

—Boy Scouts Charter Update. Dennis St. John

New Business

—SFBCRC Update. Penny Pestle

—Environmental Justice Proposal. Connie Aglione

—By-Laws Review: Program Team and Subteam Reporting

—Newsletter future

Pastor's Reports
—Randy Mayer

—Rebecca McElfresh

Next Admin Team Meeting Wednesday June 14 4:00 pm

Closing Prayer