

TGS Administrative Team Minutes

September 13, 2022- 3:00

Present: Nancy Bowen, Rebecca McElfresh, Randy Mayer, Kathy Babcock, Rick Irvin, SuEllen Shaw, Dennis St. John

1. Opening prayer- -Rebecca

2. Minutes: The August minutes were approved.

3. Rick: Treasurer's report:

August income = \$25,939; expenses = \$32,002; YTD income = \$311,991; expenses = \$262,276
Rick has sent a letter to the IRS detailing the refund TGS received and its deposit. Rick does not expect to hear soon from the IRS.

A \$50,000 CD has been renewed for 1 year.

The UCF is valued at \$25,747 as of August 31.

4. Nancy Bowen: Finance team's report.

The Committee approved applying for a Waldensian Grant to help fund the purchase of a new vehicle for the Samaritans. Major capital expenses are behind us and the church is currently in a good financial position.

5. Dennis St. John: Facilities report:

Dennis will check on the delay in receiving the courtyard fence locks. The railing is being painted. Paver repair is still open. Special paver cutting equipment is necessary to shape the pavers to fit. A water filter has been purchased for the ice machine.

Rick reported the Kitchen Team will meet Sept. 17 to inventory the kitchen supplies. Rebecca requested the Team consider coordinating refreshments two evenings for Common Ground on the Border.

Randy announced the neighboring home owners' association will meet in the sanctuary Sunday Sept. 18 at 1:00 p.m.

6. Other committee updates:

Information on CRC Programs: Dennis distributed the program list for our information; there will be some overlap with the SOAR planning.

7. Old Business:

The Schedule for SOAR Strategic planning was approved. Rebecca will try to zoom with us Oct.11.

Planning sessions: September 13, (3:30-5:00) September 28 (2:00-3:30), October 11 (3:30-5:00), and October 26 (2:00-3:30)

November 12th Leadership Summit: The leadership list was approved. The letter inviting participation was approved after minimal feedback. Dennis will call invitees for their response after the letter goes out this week.

February 18, 2023, Full congregation summit: The announcement and posting of the date will go on the calendar and in the monthly newsletter.

8. New Business:

Clarice Renoux asked about name tags and On-line directories.

The Admin Team agreed that an on-line directory was a breach of privacy for our members, subjecting all to the possibility of unwanted ads and scammers. We will continue to use our paper directory.

The EWI Team handles the name tags.

Dennis will respond to Clarice and invite her to join the EWI team. He will also notify Judy Bischoff of Clarice's interest and concerns.

Leslie DeGrassi questioned the use of a web page for document storage and response.

The team decided to keep the page up at least until Mary Martin's return when we might explore its use further with her guidance.

Intruder Workshop Sept. 15

Our insurance company invited our participation in an active shooter/intruder workshop. Joan Brubaker has facilitated two such workshops in our church. She has agreed to attend the upcoming workshop on our behalf.

9. Pastor reports:

Randy Mayer:

September 18 is our first Sunday that masks will be optional. We continue to encourage people to be current with their vaccinations .

There is a new singer in the choir and in the band. Randy is working with Keenan on choir recruitment and the music program.

Kay Jean is ready to retire. Ads have been placed in newspapers and online for a pianist; Kay Jean will be hard to replace.

Randy has been quite busy with pastoral care.

Randy and Rebecca meet once a week to plan for upcoming season, programs, care, etc.

Coffee hours following church services start in October.

Randy will attend a Waldensian meeting in NC in October.

Visitors from CNN and the UCC are coming shortly, exploring our church's ministry at the Border.

Randy is attending a Community Awards program Sept. 13 that will recognize Sue Eaton for her work with the food bank and Shura Wallin for her work with the Samaritans.

Coffee houses will resume in November.

Rebecca McElfresh:

Rebecca's attendance at Chautauqua made her proud of our coffee house format and schedule. She suggested also an open mic night might be a possibility for one program.

She had several different opportunities to share the Border ministry of our church, which resulted in one woman from the Christian Science Church bringing her a \$300 check, dedicated to this ministry. Rebecca also delivered brochures about CGB at the Chautauqua.

Registration for CGB is picking up with 6 more registrants since our last meeting.

She emphasized the activity of the Care Team, which is reaching out to extended family members of our deceased or hurting members, broadening the care beyond immediate family.

Rebecca also re-emphasized the book Signs of Emergence for our study as we begin our strategic planning.

She and Randy have begun planning for Advent.

10. Next Administrative and SOAR planning meeting: October 11

11. Closing Prayer—Randy

Respectfully submitted,

SuEllen Shaw,

Secretary