

TGS Admin Team Minutes

3:00 p.m., June 14, 2023

All members were present except Doug Syme. Judy Bischoff was a guest.

Kathy Babcock welcomed all, and Rebecca McElfresh opened the meeting with prayer.

The May Admin Team minutes were approved.

Rick Irvin presented the treasurer's report: "Total Income for May was \$20,888 and Total Expenses were \$31,280 for Net of (\$10,391). YTD Total Income was \$250,626 and Total Expenses were \$195,983 for Net Income of \$54,642. In 2022 Total Income was \$230,970 and Total Expenses were \$182,313 for Net Income of \$48,657. Our financial results continue to be positive compared to last year. The undesignated cash position of the Church as of May 31, 2023 was \$239,025. This total of \$239,025 includes \$28,147 in Undesignated Memorials and \$65,959 reserved for Long Term Maintenance."

Richard Himbury reported for the Finance Team, noting that while the church is in a short income time of year, it is in a good financial position. The Workers' Comp audit has been completed, resulting in a refund of \$389 on premiums for the insurance.

Dennis St. John reported for the Facilities Team: Re-lamping has been 95% completed by John Kerfoot and Rahn Kenebrew. We have gone to all LED lighting. General sorting and cleaning by Janet Carter is at 60% completion and will be completed in the fall. Backflow preventor inspections are scheduled. The HVAC contracts have been reworked. Supply issues delay the proposals on new entry doors for the vestry. The Boy scout storage unit has been rekeyed, and the ordering of tables, chairs, masonry and tile repair is pending.

In Old Business, the team discussed the future of Taize services. Admin Team would like to see them continue. Clare Renoux has been approached as a new coordinator of the services.

Dennis gave an update on the activities and projects resulting thus far from SOAR. The Environmental Justice Project Committee has formed and has a next meeting scheduled for July 12th. A church property use study has been proposed. He presented the proposal under review for new AV equipment in the sanctuary. After discussion Dennis moved that the Admin Team approve an expenditure up to \$20,500 for completion of the AV equipment and sound system in the sanctuary. The motion was seconded by SuEllen Shaw and approved by the Team.

Dennis also presented a draft for a Community Engagement Coordinator position, a proposal for new staff that grew out of discussions at SOAR. After consideration the Admin Team referred the draft to the Personnel Committee for refinement.

In additional old business, Kathy presented the draft of a rotation schedule for TGS program teams and the SFB CRC reports to the Admin Team. Her schedule was approved with the addition of the Personnel Committee. Kathy also presented the results of the TGS information

gathering survey: We sent the message to 602 addresses. 54.9% opened the message and 21.6% opened the survey link. The different options broke down as follows: Sunday Bulletin 62%, Weekly email NL 96.4%, Monthly newsletter 54%, Church website 18.2%, Friends/word of mouth 26.3%. Randy Mayer suggested suspending the newsletter on the website for the summer. That action was approved.

A revisiting of the structure and role of the Pastoral Relations Team resulted, at the request of the pastors, in splitting the Team of four so each pastor has two support members, rather than all four members working with both pastors. This change may require a revision of TGS bylaws.

In New Business, Judy reported for the EWI Team, consisting of herself, Barb Eyre, Tina Nelson, Carrie Scheufler, Tim and Char Seawell. At their March meeting, they reviewed and assigned responsibilities of the Team. They reviewed the 6 Amigos groups and their coffee hour duties; Judy noted there is not a group in Sahuarita. The EWI welcomes visitors who sign up at the kiosk, and supports Circle of Friends, coordinated by Flo Mayer and Mary Ferland. Judy has investigated options for a new pictorial directory and will continue working on that.

Judy then presented Jan Mason's, Flo Mayer's and her draft for TGS Building Use Policy, Guidelines and Fee Structure, developed after researching the policies and guidelines of three other major churches in the area. After discussion and requestss for some further research and revision, the Admin Team thanked Judy and her co-members for the outstanding work done to create the drafts.

Further in New Business, TGS relationship to Tihan was discussed. Many changes have occurred in the organization. Rex Crouse and Dale Jones have withdrawn as representatives from our church. The Admin Team decided to table our financial commitment to that organization.

In his report, Randy noted he will be gone the first Sunday in July to the General Synod meeting, and the first week of August, he will be on vacation in MT. Ellie will preach the Sundays he is absent. Aside from his regular duties, he has three groups visiting this summer for Border tours: a youth group from Chicago, a group from Kentucky, and one from Virginia.

In her report, Rebecca discussed the information on TGS table at General Synod and noted ours is the only church in the synod to have a table. She also updated us on plans for Common Ground, noting this is her 11th year involved with Common Ground. Plans are in place for that conference: Speakers/Guests/Musician-- Margo Cowan, Melissa delBoska, Carson Hawks, Sister Lika, Namoli Brennet; Video on Shira and the Samaritans.

Randy gave the closing prayer.

The next Admin Team meeting will be August 10, 2023 at 3:00 p.m.

Respectfully submitted by,

SuEllen Shaw Secretary

