

-FINAL-

ADMIN TEAM MEETING

Oct. 8, 2024 - Tuesday 3:00 pm MST

Attendance: Doug Syme (moderator), Linda Sielken (moderator elect), Margaret Kofron, Kathy Babcock, Amy Dillemath, Randy Mayer (pastor), Carrie DiProspero (secretary), Rick Irvin and Richard Himbury (via Zoom) Guests: Connie Aglione, Mike Day, and Gary Sullivan from EJC

Called meeting to Order: Doug Syme called the meeting to order

Opening Prayer: Randy offered the opening prayer

Presentation by EJC: Connie Aglione, Mike Day, and Gary Sullivan

- Looking to get approval for a 200 person cooling refuge at GSC
- Plan to educate congregation beginning the end of Oct. for the next 6 weeks
- Like to have a meeting and congregational vote by Dec.- cost is approx \$75K that would be raised ahead of purchasing generators, etc.

Approval of Minutes: Minutes were approved as distributed

Treasurer's Report: Rick Irvin

- Total income for Sept. was \$29,332 and total expenses were \$41,046 for a Net of (\$11,715)
- YTD Total Income was \$346,646 and Total Expenses were \$333,972 for a Net Income of \$12,673
- YTD we continue to track well compared to our Budget
- Undesignated cash on Sept. 30, 2024 was \$157,173- this includes \$26,688 in Undesignated Memorials and \$71,283 reserved Long Term Maintenance
- The final expenses for the lightning strike account for Repairs and Maintenance increase and it being over Budget

Finance Team's Report: Rich Himbury - no report

Facilities Report: Emailed from Dennis St. John

- New coils were purchased for installation in the Studio's kiln
- Two electrical companies suggested installing additional surge protectors directly on three 208 three-phase disconnect panels for the church's prime

electrical service, but the company would not warrant complete protection for a direct lightning strike- prices are pending

- A fire department inspection mid-Sept reported that 3 of our emergency exit lights have weak batteries that need to be replaced

Scouting Report: Emailed from Dennis St. John

- Cub pack 300 placed a collection bucket for pop-tops in the vestry for the Ronald McDonald House - fill it up!
- G-Troop 24/7 and 365 will jointly clean La Canada on Oct 12 -(the new road sign will be installed by the town the following week)
- G-Troop 24/7 held a well-attended Court of Honor Sept 30

Personnel Report: Kathy Babcock

- 2nd staff luncheon of the year much appreciated by all attendees
- Interviewed candidate for Margaret's position but the qualified candidate declined the offer of the position- Randy or Margaret might look to UofA education students as a possible source for candidates

Old Business

- In regards to the church website Rick Irvin suggested that everyone revisit his Sept 24 email
- Leslie DeGrassi (webmaster) is currently out of town, but Rick believes a staff member needs to be responsible for the content of the website and that the Admin Team should go through all the bullet points on the site and discuss appropriate content

New Business

- The motion to reimburse Mengda \$750 for ½ the cost of her visa passed unanimously- she will need to provide a receipt for the expenditure

Staff Reports

Amy Dillemath

- Third quarter financials were emailed to congregants

Margaret Kofron

- Finishing up prep for Pride Prom on Sun Oct 13

- Outreach and Communication might be an add-on to her position's job description

Pastor's' Reports

Randy Meyer

- Margaret's last Sun is Oct 20
- Getting ramped up for 2 services beginning Oct 13 and then Thanksgiving, Advent, and Christmas are not far behind
- Working on Coffeehouse and Common Ground schedules
- Checking in on homebound and sick
- Oct 9 at the border for a Gayle King CBS story for their series called, "Three Meals" - serving food at the border: burritos, grapes, and hot coffee
- The morning of Oct 31 (Halloween) there will be a Halloween Parade for the families at the FRC and possibly a Trunk or Treat
- A Trunk or Treat will be held at the Amado Youth Center on Oct 31 that will be publicized at GCS

ellie hutchison: Emailed from ellie

- Unable to attend meeting due to hosting bi-weekly Book Study
- At the meeting last month in DC to represent National Setting in the Apache Stronghold demonstration at SCOUS she met some folks who would be interested in presenting info to GSC if interested
- Senior Pride Tucson is unable to support our Pride Prom this year, except to help market it, but hope to be engaged moving forward- Randy and she will talk about the "Dedication" of a new Open and Affirming Flag on Oct 13
- Margaret is working on refreshments, decorations, and DJ will get their 2nd check on Sun
- Taize will continue- she will be there this month, but can't be next month
- Visiting or calling on average 2-3 congregants/ per week

- Invited by Council of Churches to present on White Christian Nationalism (just completed a contract educational series on this) and so will be out of town Oct 28-30
- Riding up with Randy to Rev. Dr. Toni's installation on Sat
- Attending Amigo's group potluck at the end of the month
- Planning a CARE Team luncheon/dinner/fun event next month to thank them for all that they do
- Contemplating next Book Study for Jan 2025
- Taking Randy's advice to start bringing the congregation in more on her prison ministry- will meet with the women in prison this month to see what their needs are and will go from there (thinking about a series on impacts of incarceration including a book or two, and some guest presenters- and then possibly crochet exchange/ card making exchange/ pen pals- stay tuned

Next Administrative Meeting: November 24, 2024 - Tuesday 3:00 MST

Closing Prayer: Margaret lead us in the closing prayer