

- FINAL -

ADMIN TEAM MEETING

March 13, 2024

Wednesday 3:00

Attendance.

Doug Syme (Moderator), Randy Mayer (Sr. Pastor), ellie hutchison (Pastor), Rick Irvin, Kathy Babcock, Margaret Kofron, Amy Dillemoth, Richard Himbury, Kathy Babcock, Dennis St. John, Linda Sielken (Moderator Elect) and Mike Norman (Secretary). Rick Irvin was unable to attend. Guests: Penny Pestle and Hathaway Cornelius (via zoom).

Called Meeting to Order.

Doug Syme (Moderator) accepted his new role as Moderator, welcomed the new Board and called the meeting to order.

Opening Prayer. Randy provided the opening prayer.

Approval of Minutes. Prior committee minutes, of Feb. 13, 2024, were approved without comment.

Treasurer's Report. Rich Himbury for Rick Irvin.

- The total income for February was \$63,846 and the total expenses were \$35,059 for a net of \$28,786.
- The 2023 YTD income is \$154,805 with total expenses of \$91,535 and total income net income of \$63,270.
- The undesignated cash position of the Church as of Feb. 29 2024 was \$212,466.

Finance Report. Richard Himbury.

- Rick provided a detailed review of the financial statements and noted that committee carefully reviews each item monthly.
- We have welcomed several new members, and plan to conduct learning and discussion sessions.
- We have divided key responsibilities among committee members, and discussed our analysis.
- We will be switching to a new bank (US Bank) within a week or so to better meet our financial needs.

Facilities. Dennis St John.

- New doors to be installed on the Vestry on March 21st and 22nd.
- 75 chairs are now available, replaced by newer ones. What should be do with these? No decision; to be reviewed further.
- A desk is underutilized in the studio and is available. After some discussion it was determined that Margaret could have this if she wanted it.
- A gifted Kiln will not work with our 220 volt system. It is works with 208 volts, which will require help from an electrician or perhaps the use of an adapter if feasible.
- New flooring in Redman room estimates due from Finance in April.
- After some discussion, will proceed to obtain new signage for recycling of cardboard, etc.

Girl and Boys' Troops / Cubs. Dennis St John.

There is a lot of energy, activity and fun.

- Girl Troop 24/7. Will have an Easter Bake Sale on March 24th in the Redman room, with fundraisers at Panda Express on April 4th and at Mod Pizza April 25th. They would like us to advertise in our bulletin, if possible. Will have a planning meeting March 24th and recognition ceremony April 21st. An invocation from Randy or Margaret is requested.
- Boy Troop 365. Planning a car wash on north side of church April 13th to raise some funds . Committee meeting is scheduled April 1st in the Conference room. A Court of Honor will be held May 20th in the Sanctuary. They are considering designing and building a beautiful, raised garden bed for us, as a service project; one of several projects being considered.
- Canoe Volunteers. Two volunteers to canoe at the 5:30 AM March 31st Sunrise Service.
- Advertising / Community Relations. As a group, they would like Planning to design/ develop a professional (and larger) 30 sf banner for use when they attend public events / community functions / fund raisers. We will help.

Sahuarita Food Bank. Penny Pestle. (Guest Speaker)

Penny reviewed the Quarterly report to the Good Shepard Admin. Team.

- Numbers and visitors continue to be the highest ever, with an average of 45 new households a month.
- Thankfully, the Sahuarita and Marana Stake of the Church of Jesus Christ of Latter Day Saints have provided an enormous amount of food (over 60k pounds), which has been making a real difference.
- Several additional programs have been developed and are being implemented / improved: Community Resource Center; Family Resource Center; Project Azul (mobile assistance, education); etc.
- Generator Needed. As we have discussed there is no electrical back-up power, creating a risk of losing refrigerator / freezer goods if a longer-term electrical service disruption occurs. We are looking at options, including the possibility of doing this jointly. Research and analysis continues.

Worship Support. Hathaway Cornelius. (Guest Speaker)

- Presented, and led discussion of several ideas and suggestions to improve support for Worship service for consideration – and asked for feedback and decisions. For now, however, no change is needed.
- Additional review and discussion are needed.

Old Business

Taize Leadership, Follow-up. ellie hutchison.

- Continuing to focus on recruitment.

Photos

- This is in process.
- Decided that we will provide a physical document of all photos upon request at our cost.

Staff

- **Margaret Kofron**
 - Continuing to learn current faith-development activities, and to explore new opportunities.
 - Looking at ways to better involve and engage children.
 - Planning to do “movie nights” again by popular request.
- **Amy Dillemath**
 - Planning a week vacation during the first week in April.
 - The local AA club has asked us to approve their use of our facilities for two meetings every Wednesday. This is identical to what they have been doing, using using facilities, for several years on Saturdays. This was approved. Amy will follow-up with them.

Pastors' Report

- **ellie hutchinson**
 - Provided a status update re. the Care Team.
 - Reviewing selective Pima County Aging care programs, to see if we can use any of it, and she is getting more information.
 - Reevaluating the current Stephens Ministry program, noting that some members have expressed how much they value (and support) this program.
 - Trying to streamline the process of communications, and our responsiveness, when someone has an urgent need, in crises or has asked for immediate help.
- **Randy**
 - Annual Conference. It would be great if anyone here would also attend the annual SW Conference Sept. 26-27 in Phoenix. He noted that he would love some company, but this is certainly not required. Please contact him for more details if interested.
 - Planning a trip to Mazatlán MX with other church members April 13 – 19th.
 - Planning a vacation to El Salvador in June.
 - Media / Press Activity.
 - Recently involved in some media / news stories and interviews, including a PBS series re. the Border / Migrants.
 - This has gotten wide exposure, and it seems to be continuing; positive so far.
 - Randy will communicate this with the congregation for their info.

Closing Prayer. **ellie hutchison.** Ellie provided the closing prayer.

Next meeting: April 10th, 2024; Wednesday, 3:00