

**TGS ADMIN MEETING Minutes**  
**Tuesday January 9, 2024 3:00 pm**

Members Present: Kathy Babcock, Doug Syme (via zoom), Rick Irvin, Richard Himbury, Elle Hutchison, Dennis St. John, SuEllen Shaw, Randy Mayer

Guests: Amy Dillemath, Judy Bischoff, Clare Renoux

Opening prayer: Randy Mayer

Approval of minutes: Unanimously approved

Rick presented the **Treasurer's Report** for December and the close of 2023.: TGS finished 2023 in a strong position with Income higher than budgeted, and while expenses were higher than budgeted, the additional income more than offset the added expenses. In December we added an additional \$20,000 to the Long-Term Maintenance Reserve in anticipation of replacing the doors to the narthex in 2024. This Reserve was at \$90,029 on 12/21/2023 compared to \$63,909 on 12/31/2022. The undesignated cash position of the Church as of December 31, 2023, was \$197,867. This total includes \$ 26,678 in undesignated memorials, \$ 90,029 reserved for Long Term Maintenance, and \$ 21,752 in prepaid 2024 Pledges. The undesignated cash position on 12/31/2022 was \$197,839.

**Finance Team's Report:** Richard reported on the generosity of the church, noting the \$28,670 of "pass through" money given above the regular pledges and budget to special project and missions of TGS and the larger UCC. Amy noted the contribution statements will be sent out next week. Richard also emphasized the church's strong financial position at the close of 2023.

In the **Facilities report**, Dennis noted the proposal of \$16,631.91 from Vortex Door for replacement of doors to the narthex. The proposal was approved and accepted by the Admin Team. In addition, he noted the purchase of 75 chairs and 10 round tables by January's end; the exploration of light fixtures and improved electrical access in the Sparks studio; and quotes on flooring for the Redman Room that resulted in purchase of retail floor paint. The team discussed the reconfiguration of the Conference Room and elle's office space. Toys and other items stored for a patio sale need to be moved out. It was strongly recommended that the Men's and Women's Fellowship needs to rent another storage unit.

**Old Business**

Dennis reported that the **Scout troops** are doing well: Rechartering is complete and attendance of both scouts and parents has been strong. Troops are asking for service projects they can do for the church. Feb. 11<sup>th</sup> is Scout Sunday, and they will handle the service.

—**Website introduction** to congregation: The roll out is tentatively scheduled for January 28. The Admin Team stressed that Leslie DeGrassi needs time during both services to lead the congregation through the website use and show how it is part of the church mission and outreach.

## **New Business**

Judy shared the recent activities of the **EWI Team** updating the Admin Team on how responsibilities of the EWI Team have been divided among its members: Carrie Schufler, Barb Eyre, Tim and Char Seawell, Randy Mayer, Margaret Kofron, Judy Bischoff, and Tina Nelson. These responsibilities include the education and introduction of new members, organization of the kiosk, maintaining the Amigos groups and the Circle of Friends.

Judy and Leslie (through a written memo) also reported on the status of the new Pictorial Directory, which is being coordinated by Judy, Leslie, Amy, and students in a digital photography course at Walden Grove High School. Leslie has been working with the export and import of data from the church data base to the new directory application. She hopes to announce the project by mid February to the congregation.

Other EWI business included a proposal for artistic welcome signs on stands at both the front and patio entrances. The Team approved development of signs, with the proper branding and church logo, and purchase of their stands.

Clare Renoux, coordinator of the **Taize services**, summarized the activity supporting these services, which occur the 2<sup>nd</sup> Thursday of the month at 5:00. Attendance has averaged about 30. She has been pleased with the number of volunteers for the services, including meditation writers. She proposes that a pastor take over the coordination of this 3<sup>rd</sup> TGS service. Admin Team tabled a decision pending exploring further possible changes in coordination.

Kathy appointed an ad hoc **task force** to refine the relationship and resolve the disconnect between the Personnel, Evaluations, and Gift Giving committees. Randy, Doug, Richard, Amy, and Kathy are on the task force.

## **Pastors' reports**

**Randy** noted the busy holidays with good services and attendance; he had lots of carolling. Services included the farewell to Rebecca McElfresh and welcoming of elle Hutchison. Planning Common Ground has been busy and its importance exacerbated by the current chaos at the border. He has received a \$15,000 grant for the Samaritans and there have been many additional contributions to that group. He has about 20 registrants for the trip to Mazatlan and has been planning for that trip. He expressed thanks for the monetary gift from the congregation.

Elle, having served a week, expressed thanks for the opportunity to serve and be part of TGS community.

Elle offered the Closing prayer

Next Administrative meeting: February 13, Tuesday 3:00