

October Admin Team Minutes

October 10, 2023 Tuesday 2:00 pm

Members Present: Kathy Babcock, Doug Syme, Dennis St. John, SuEllen Shaw, Richard Himbury, Randy Mayer

Guests: Judy Bischoff, Amy Dillemath, Penny Pestle, Sofia Castro

Randy offered an opening prayer.

The Sept. minutes were approved.

Guest Reports:

Sofia Castro, Program Manager of Sahuarita Food Bank and the Family Resource Center (FRC), with Penny Pestle's support, gave an update of the FRC's development and progress: This is a United Way supported program funded for four years. It targets children 0-5 years of age and their families. Discussion included the main components of the program, other partners involved in the FRC, space allocation, the resource library, the hiring of the coordinator, Mia Ruiz, and the upcoming calendar of events.

Judy Bischoff reported for the Extravagant Welcome Team: The six members have met with each taking an EWI task. There was an Inquirer's class in late spring. Eleven people joined the church in August. The Amigos list has been updated and is an ongoing process. Plans for a church pictorial directory are in process as well. The Circle of Friends dinners will resume this fall. Team members update the kiosk supplies regularly.

Treasurer's Report:

Richard Himbury presented Rick Irvin's prepared Treasury Report: Total income for September was \$22,064 and total expenses were \$32,498 for a net of (\$10,433). YTD total income was \$355,920 and total expenses were \$316,202 for a net income of \$39,717. This compares to 2022 where total income was \$333,356 and total expenses were \$289,827 for a net of \$43,528.

Richard noted that September is typically a tough month, but the church is still in a strong cash position. The Finance Team is looking for more tellers. Kathy

requested \$500 for updating photography on the church website. The request was approved.

Old Business

A Community Engagement Coordinator and Director of Faith Development has been hired. Margaret Kofron will start Oct. 26th.

A mentorship team has been established for Leslie: Gary Reid, Sue Palfrey, Jill Bachman . The Admin Team expressed thanks to those willing to give time to mentoring Leslie as she adjusts to the University.

New TIHAN representatives are Char and Tim Seawall. The first POZ Café is Nov. 16.

New Business:

Leslie DeGrassi presented a written report on the updating and improvement of the church's website. The church newsletter in its past form is no more. Information of on-going events, business, and concerns will be on the website. Leslie has found a less expensive site for the website location. Roll-out month for the new website is November.

Dennis proffered a plan for consideration in developing one of the adjacent church lots. The plan is for construction of a 3,000 square foot guest house. Admin considered the possibility of bringing a concrete plan to the congregational meeting in March for discussion, but action has been tabled for further exploration.

The Peace Patrol has requested a search for a head usher at each service. That person will train and coordinate the ushers in safety protocols and other ushering procedures. Names of possible members who would be good in such a position were suggested and will be forwarded to the Peace Patrol. The Patrol also recommends continuing the security guard position on Sunday mornings. The Admin Team approved the continuation.

Karen Martin asked for permission to sell cards during Fellowship Hour, cards made by the youth at her church in Mazatlan. Permission was granted.

Pastors' Reports:

Randy expressed his thanks to the Good Shepherd for his time in Italy, saying he learned a lot. He met with the president of the Protestant Churches of Italy. The whole experience felt very worthwhile. He is excited about the new Communications hire, and on Oct. 12, he and the Personnel Committee will interview a potential associate pastor candidate. Cam and Julia Simone will cook a Romanian meal for the congregation Oct. 29 at 4:00 in memory of her brother. The Javarita Coffee house will resume on Nov. 17. Oct. 29 a group from Minnesota will visit, and there will be a special forum by a former border patrol agent.

Randy gave Rebecca McElfresh's report in her absence: She continues with the pastoral care. Common Ground planning is progressing with over 30 people registered already. The Spark schedule for fall is full. Rebecca is taking an 8-week course through the Omega Institute called Narrative Healing.

The next Administrative meeting: November 8, Wednesday 3:00.

Randy offered the closing prayer.

Respectfully submitted by,

SuEllen Shaw,

Secretary